

## Instructions

This COMPLETED AGREEMENT must be accompanied by a copy of the property legal survey and Deed of Ownership, which is waived if the Indemnification Agreement is related to an active Utility Connection Permit project.

There is a \$20.00 Indemnification Agreement processing fee which is waived if the Indemnification Agreement is related to an active Utility Connection Permit project. WWS will accept cash or a check as payment, but not a credit card.

For a Utility Connection Permit project, the completed Agreement should be delivered to the WWS Development Coordinator assigned to the project. For all other cases, the completed Agreement, the survey, the copy of the deed and the processing fee can be mailed or delivered in person to:

Broward County Water and Wastewater Services  
2555 West Copans Road  
Pompano Beach, Florida 33069  
Attention: Mario Aispuro (954-831-0930)

WWS will accept legible printing instead of typing or selecting as described below.

- (1) Type in the address of the property.
- (2) Type in the legal description of the property. This is generally found on the Survey drawing of the property or on the Deed of Ownership.
- (3) Type in a description of the improvements to be installed within the easement, for example:  
chain link fence or decorative paver bricks
- (4) Will be completed by WWS staff.
- (5) Signature of property owner. See below.
- (6) Type in the name of the property owner as shown on the deed.
- (7) Type in the address of the property owner.
- (8) Signature of second property owner as shown on the deed; required only if property ownership is in two names. See below.
- (9) Type in the name of the second property owner; required only if signed by a second property owner.
- (10) Type in the address of the second property owner; required only if signed by a second property owner.
- (11) Signature of witnesses. See below.
- (12) Type in the name of the witness.
- (13) Select (or type in) the State in which the document was notarized.
- (14) Type in the County (or local equivalent) in which the document was notarized.
- (15) Select (or type in) the date the document was notarized.
- (16) Type in the name or names of the property owner(s). (Same as #6 and #9)
- (17) Select (or type in) how the property owner(s) are known to the notary.
- (18) Type in the type of identification produced; required only if 'Produced Identification' was selected for #17.
- (19) Signature of notary. See below.
- (20) Type in name of notary.
- (21) Affix notary seal; not required if document is digitally notarized.

Two methods of signature are acceptable:

- (a) The document can be printed, then the paper document signed using pen and ink;
- (b) The document can be digitally signed, which requires each signatory to have a digital certificate.

While either method is acceptable, mixing the two methods in the same document is not acceptable.

Individual

**INDEMNIFICATION AGREEMENT**

(Encroachment - Utility Easement)

Property Address:

\_\_\_\_\_

Property Legal Description:

\_\_\_\_\_

Description of Improvements:

\_\_\_\_\_

I/We, heirs and successors in title, do hereby agree that it will be my/our responsibility to maintain or remove the "Improvements" at our expense and at no cost to the County; should the County require same to be done for use of the Easement. I/We, further agree to indemnify and save harmless the County, its agents or employees for all suits and actions of every name and description which may result from or on account of any injures or damages received by any person, persons or property, caused directly or indirectly as a result of the "Improvements" being within the easement.

This Indemnification Agreement shall be binding upon the property Owner, its heirs, successors, legal representatives and assigns. This Agreement will run with the land and shall be recorded in the Public Records of Broward County.

(signed by property owner(s) on the following page)

**APPROVED BY Broward County Water and Wastewater Services**

**Telephone 954-831-0741**

**2555 West Copans Road, Pompano Beach, Florida 33069**

Signature:

Date:

\_\_\_\_\_

\_\_\_\_\_

Type Name:

\_\_\_\_\_

IN WITNESS WHEREOF property owner(s) have caused its name to be hereunto signed.

Signature: \_\_\_\_\_

Type Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Type Name: \_\_\_\_\_

Address: \_\_\_\_\_

**WITNESSES**

Witness One  
Signature: \_\_\_\_\_

Witness One  
Typed Name: \_\_\_\_\_

Witness Two  
Signature: \_\_\_\_\_

Witness Two  
Typed Name: \_\_\_\_\_

**ACKNOWLEDGEMENT**

State of: \_\_\_\_\_

Date: \_\_\_\_\_

County of: \_\_\_\_\_

The foregoing instrument was acknowledged before me this date by

who \_\_\_\_\_ Type of Identification Produced: \_\_\_\_\_

Notary Signature: \_\_\_\_\_

(NOTARY SEAL)  
(not required if digitally signed by Notary)

Type Name: \_\_\_\_\_